

COVID-19 RESPONSE AND FACILITY RENTAL HANDBOOK

St. Jude's FC

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Welcome

Thank you choosing St. Jude's FC as your facility rental provider.

The health and safety of our St. Jude's FC community continues to be our priority. As we reopen our facility for rentals, we strive to provide you with a safe environment to conduct your activities.

We recognize that the COVID-19 pandemic is constantly evolving. We will continue to monitor the situation closely. St. Jude's FC policies will be continuously reevaluated to reflect the ongoing changes in the guidance from Canadian and Ontario Governments along with Ontario Soccer.

This handbook serves as a guide to our facilities, a reference for conditions of use and additional information.

Please read thoroughly and should you require any clarification do not hesitate to contact us.

We appreciate your cooperation in helping us to keep our community safe.

COVID-19 Reopening Policy

The following policy outlines the steps and measures SJFC has set in place to allow safe usage of our facilities.

Health and Safety Measures

- Fifteen-minute buffer between rental groups to prevent interaction between different social groups.
- Masks are required while not on playing surface.
- Increased disinfection of public touch points by SJFC staff, including cleaning and disinfecting of revolving door after every rental group.
- Additional cleaning and sanitization process, including regular sanitization of the playing surface.
- Washrooms will be cleaned and disinfected more regularly.
- Screening assessment and waivers required for every rental group.

Rules and Guidelines

- Prior to arriving at the facility, the rental group leader and all individuals must be sure that **no player in the group has tested positive for COVID-19, has been exposed to somebody who has tested positive for COVID-19 or has experienced COVID-19 symptoms** in the past 14 days.
- Each rental group is required to **keep a log of all participants for contact tracing**. Rental groups with only adults are required to provide contact information to SJFC.

- Individuals **must wear a mask or face covering** upon entering the facility and while interacting with staff.
- Team assistants or players (including substitutes) that are not on the field of play, must be wearing a mask, and maintain 2-meter distance from another person.
- **Entrance to the facility will not be permitted until your booked timeslot** to allow time for required cleaning and reduced contact. Do not arrive significantly earlier than your booking.
- Rental groups **MUST wait in the parking lot until their scheduled rental time. Groups will NOT be allowed in the facility earlier.**
- Rental groups are **required to leave the premises upon conclusion of their session**, and not to remain in the parking lot for prolonged periods.
- Rental groups are recommended to arrive in their gear and bring only the items required for their activity.
- Guests/spectators/parents are not permitted.
- No personal items are to be left in the facility upon completion of each session.

St. Jude's FC will continue to evaluate these policies and reserves the right to modify as needed without prior notice. All SJFC staff reserve the **right to deny entry or remove patrons from the facility if they are found to be in violation of the facility's rules or policies.**

There is an inherent risk of exposure to COVID-19 in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to local health authorities, senior citizens and individuals with underlying medical conditions are especially vulnerable. By entering the venue, you voluntarily assume all risks related to exposure to COVID-19.

St. Jude's FC disclaims any and all liability related thereto.

Hours of Use

Our facilities are open for rental from 7:00 am to 12:00 midnight each day of the week.

Your rental period is outlined in your lease agreement. This time should include the time when the first member of your group arrives, through the required time for cleanup.

For each rental session, the individual who signed the lease agreement or an adult who serves as a representative of the signer must be present for security and liability reasons.

MAKING CHANGES TO TIMES

Requests for time changes for a specific session must be received at least one week before your planned session. Approval is subject to facility availability. Should you not be able to attend a booked session for personal reasons, you will still be billed for the dates in your lease agreement.

Potential exceptions to this policy will only be made for situations out of your control, for example unsafe weather conditions. In such cases, your reimbursement for a session(s) is subject to mutual agreement.

Security Deposit

A refundable security deposit is required for all agreements. The amount payable to us along with the expected date of payment is outlined in your lease agreement. The purpose of this security deposit is to cover potential damages or excessive wear and tear incurred during the rental period.

The deposit will be refunded in full after the rental period, assuming all conditions were met and no damages or additional fees were incurred during rental. St. Jude's FC will bill the signer for any balance if damages, services or fees exceed the deposit. Refunded deposits will be made payable to the individual or organization that is listed in your lease agreement.

LOSS OF DEPOSIT

All or part of your deposit may also be forfeited if any of the following occurs:

- Exceeding maximum capacity communicated to you by St. Jude's FC
- Misuse or mistreatment of St. Jude's FC personnel, facilities, equipment or supplies by permittee or their guests.
- Disregard of any of the rules in your lease agreement.
- Session is shut down by Police, Fire or City Staff.
- Evidence of hard alcohol consumption.

- Use of any equipment or supplies having an "open flame."
- Facility clean up requirements are not met.
- Damage to or excessive mess in or around the facility.

Fees & Charges

Full payment of fees and all other pertinent information required by St. Jude's FC for use of the rental facility are due on the agreed dates prior to lease agreement approval.

Should you not be able to pay your fees by the agreed date, please contact us and we will discuss a possible solution. Otherwise, the agreement will be cancelled after you have received a notice from us. Any deposits made before this date will not be refundable.

Insurance

Users of St. Jude's FC facilities will be required to provide proof of insurance prior to the first session of every booking. The coverage amounts for damage liability limits along with other information regarding insurance is outlined in your lease agreement under *Term 8*.

Accident and Damage Reports

St. Jude's FC is not responsible for any personal injuries that occur within or outside our facilities. However, accidents and damages should be reported to us as soon as possible, preferably right after emergency response teams are contacted.

Cleaning

The user(s) of St. Jude's FC facilities is responsible for the removal of everything brought into the facility for their session by the end of the permitted time, as well as leaving the facility clean of debris. This includes, but is not limited to, all equipment and personal belongings. St. Jude's FC is not responsible for any lost or stolen belongings. If the facility is consistently left in a littered state by the user(s), a fee may be incurred for cleaning purposes.

Rules and Regulations

SPORTS GEAR

NO CLEATS are allowed on the turf. It is your responsibility to ensure each individual that is a part of your group does not wear cleats. Indoor soccer shoes and/or turf are permitted and should be used instead.

MODIFICATIONS

There should be **no markings** on the turf or anything done that can deface the facilities. Any defacements will be incurred as a damage by the user. The amount to repair the facility will be taken from the security deposit. If the cost exceeds the deposit, the signer will be billed the additional amount.

STORAGE

There is no dedicated storage area available to users of St. Jude's FC facilities. Should any belongings be found on the property, they will be held and the owner will be contacted to retrieve them immediately.

SMOKING

No smoking or vaping is allowed inside any St. Jude's FC facility, including washrooms. There is no smoking within 100 metres of any entrances or exits of facility. Users and guests of the facility must abide by city regulations for smoking along with the *Hilton Mississauga/Meadowvale* regulations.

ALCOHOL

No alcohol is permitted in St. Jude's FC facilities.

DRUG USE

Recreational drug use is **strictly prohibited** in St. Jude's FC facilities. This includes, but is not limited to marijuana.

VENDING

There should be no vendors selling in St. Jude's FC facilities.

MUSIC AND NOISE

To keep our facilities as child friendly as possible, we request that you do not play any explicit music or recordings. If the facility is being shared with another group or individual, we request that you are mindful of your noise level.

UNACCEPTABLE BEHAVIOUR

Behaviour and activities that obstruct or hinder the rights of others to use and enjoy St. Jude's FC facilities or compromises the safety of others is unacceptable and prohibited.

Inappropriate behaviour and activities for the purpose of this policy includes, but is not limited to, the following:

- Aggressive or intimidating verbal assaults;
- Threats and/or attempts to intimidate;
- Deliberate throwing of articles in an aggressive disruptive manner;
- Actual or attempted physical assaults of another person;
- Attempts to goad or incite violence in others;
- Theft of property;
- Possession of weapons;
- Vandalism to buildings, structures or property
- Refusal to follow rental agreement and all other related City Policies/Procedures/By-Laws; Regional, Provincial or Federal Statutes;
- Intoxication, being under the influence of alcohol or drugs;

- Conduct that is known to be unwelcome as defined by the Ontario Human Rights Code. This may include the wearing of attire, the displaying of material or the use of language that is intolerant of human rights;
- Use of profanity or obscene language in contravention of City by-laws or policies;
- Causing unsanitary conditions (i.e. chewing tobacco, expulsion of bodily fluids etc.);
- Blocking thoroughfares/corridors/stairways/exits;
- Engaging in horseplay or sexual activity;
- The use of all cell phones, cameras, pda's and all electronic equipment with photographic abilities in change rooms and public washrooms.



ST. JUDE'S FOOTBALL CLUB

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*This Handbook was edited and made effective September 2020.
Any previous versions should be disregarded.*